

## 2024 PARENT PAYMENT ARRANGEMENTS

Dear Parents and Carers

Dunkeld Consolidated School is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for all of our students.

We want to thank you for your support, either financial or volunteering of time. This has made a huge difference to our school and the programs we can offer here at Dunkeld Consolidated School.

Every effort is made to keep the cost of items and activities to a minimum so that it remains affordable for all parents.

The Department of Education guidelines now mandate that schools are unable to provide parents with a statement of fees for Curriculum Contributions. With this in mind, parents are asked to please review the attached recommended voluntary financial contributions schedule for an indication of the suggested contributions for your child/children.

For further information on the Department of Education's Parent Payment Policy please see a one-page overview attached.

If you have any questions relating to 2024 Parent Payments or CSEF, please contact our Business Manager, Mrs Terrie Nicholson on 5577 2384.

Yours sincerely,



Angela Field  
Principal



Rachel Blackwell  
School Council President

25 January 2024

## CURRICULUM CONTRIBUTIONS

(Items and activities that students use, or participate in, to access the Curriculum)

- **Students require a smock or an old shirt for Art classes.**
- School hats, jumpers and satchels are available to purchase from the school office. All other uniform items may be sourced locally or online, including the tartan pinafore from Accurate Clothing in Hamilton.
- Prep students receive a complimentary bucket hat and satchel on their first day.
- **Year 2 to Year 6 students are to provide their own pencil case to keep their pencils, pens, textas etc in (Prep and Year 1 students do not require a pencil case).**

### PREP to YEAR 6 Curriculum Contributions

Stationery pack – may include (but not limited to) coloured pencils, scrapbooks, lead pencils, textas, glue sticks, rulers, pens, document wallets, crayons, scissors, sharpeners, student diary, exercise books, writing books, folders, post-it notes, display books.	\$ 50.00
Digital subscriptions including but not limited to Essential Assessment (Numeracy), XUNO, Auslan, Inquisitive, The Resilience Project, T2L Education, JAMF School MDM.	\$ 55.00
Consumables for Literacy and Numeracy including but not limited to cover paper, Kinder squares, loose leaf paper, sheet protectors, masking tape, sticky tape, loose sheets (ruled), photocopying costs.	\$ 30.00
Art consumables including but not limited to paint, craft paper, glitter, cardboard, pipe cleaners, pastels, cartridge paper, Art Folio.	\$ 20.00
<b>TOTAL PER STUDENT</b>	<b>\$155.00</b>

### OTHER CONTRIBUTIONS for non-curriculum items and activities

First Aid equipment and supplies – no charge to families.	\$ 0.00
School resources, Information and Communication Technology (ICT) and grounds maintenance and equipment ( <b>families are welcome to make a voluntary contribution, please advise the school Admin office</b> ).	\$
<b>TOTAL</b>	<b>\$</b>

### TAX DEDUCTIBLE VOLUNTARY CONTRIBUTIONS (Deductible Gift Recipient status)

Dunkeld Consolidated School continues to welcome tax-deductible contributions to our School Library Fund to support book purchases and other equipment that sustain the library as a valuable resource

*Dunkeld Consolidated School Council Library Fund (has a separate bank account)*      \$  
**BSB: 063 513    Account Number: 1020 4054**

### EXTRA-CURRICULAR ITEMS AND ACTIVITIES

Dunkeld Consolidated School offers a range of items and activities that enhance or broaden the school experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Further information will be provided throughout the year about each of these events.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
Camps – Prep/Year 1 Sleepover and Year 2, Year 3/4 and Year 5/6 Camps	<i>To be advised</i>
Excursions and Incursions	<i>To be advised</i>
School Photos (families make direct payment to the school photographer)	<i>To be advised</i>
Sporting Activities	<i>To be advised</i>
Swimming Program (includes pool and bus hire) – <i>the third and fourth child being free of charge (school covers the shortfall)</i>	<i>To be advised</i>
SAKG Kitchen consumables including but not limited to flour, oil, sugar, baking powder, milk, pastry, meat, cheese, butter, vegetables, fruit, vinegar	\$4.00 per Kitchen session
Year 6 polo shirts and jumpers	<i>To be advised</i>

- Camps are invoiced directly to your family prior to the camp taking place. Payment or a payment plan is to be made before your child goes on camp.
- Bucket hats, satchels and extra diaries are available at the office, when required.
- School photos are ordered and paid directly to the school photographer.
- Year 6 polo shirts and jumpers are to be paid for upon collection.

Dunkeld Consolidated School holds various fundraisers throughout the year and we thank our parents and families for their organisation and support of these events.

### Financial Support for Families

Dunkeld Consolidated School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Funding (CSEF) available to eligible families.
- State Schools Relief Support available for uniforms/footwear.
- Second-hand uniforms.
- Local community support.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Mrs Terrie Nicholson, Business Manager on 5577 2384 or email: [dunkeld.cs@education.vic.gov.au](mailto:dunkeld.cs@education.vic.gov.au)

### Camps, Sports and Excursion Fund (CSEF)

If you receive CSEF funding your child's Extra-Curricular Items and Activities will be paid using the CSEF funds received by the school. The CSEF amount for 2024 remains at \$125.00 per eligible student.

CSEF funding is available to those families who hold a Commonwealth Health Care Card at the beginning of Term 1 2024 (29 January 2024). CSEF application forms will be sent home with students at the commencement of the 2024 school year.

If you have previously applied for CSEF and your circumstances have not changed, you will not need to apply again as your applications rollover from year to year.

### TOTAL

Category	
<b>Prep to Year 6 Curriculum Contributions:</b> BSB: 633 000 Account Number: 1430 91510	<b>\$155.00 per student</b>
<b>Other Contributions</b> <i>Families are welcome to make a voluntary contribution, please advise the School Admin office.</i> BSB: 633 000 Account Number: 1430 91510	\$
<b>Tax Deductible Voluntary Contribution (DGR status)</b> <i>(Please advise the School Admin office)</i> <b>Dunkeld Consolidated School Council Library Fund:</b> BSB: 063 513 Account Number: 1020 4054	\$
<b>Extra-Curricular Items and Activities</b> <i>(user pays basis as listed)</i>	\$
<b>TOTAL</b>	<b>\$</b>

### Payment Methods

Payment can be made by cash, cheque or direct credit into our school account:

Account Name: Dunkeld Consolidated School Council Official Account  
 BSB: 633 000  
 Account Number: 1430 91510

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

*Thank you for supporting our school and its programs.*



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.